

Court Chambers
820 Highway 478
Anthony, NM 88021

City of Anthony, NM
Board of Trustees: Regular Meeting
MINUTES
December 4, 2024
6:00PM

Diana Murillo, Mayor
Gabriel I. Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

**You can join meeting using your phone
by dialing.**

United States: +1(469) 312-8116
Access Code: 813 995 662#

**Please join TEAMS meeting from your
computer, tablet or smartphone.**

Meeting ID: 242 499 982 965
Passcode: p4i7cn7i

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. CALL TO ORDER by Mayor Diana Murillo **at 6:02pm**

2. PLEDGE OF ALLEGIANCE by Enrique Palomares

3. ROLL CALL	Present:	MPT Gabriel I. Holguin	YES	NO
		Trustee Jose Garcia	YES	NO
		Trustee Daniel Barreras	YES	NO
		Trustee Fernando Herrera	YES	NO
		Mayor Diana Murillo	YES	NO
		Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. APPROVAL OF AGENDA ORDER

Mayor Murillo requested Item 7a and 7b be postponed allowing additional time to gather more information regarding price.

1st Motion: Trustee Barreras

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes
Trustee Herrera	YES NO	

5. PUBLIC COMMENTS (3-minute limit for each person)

Martha Gutierrez

Adrian Perez

6. APPROVAL OF MINUTES

a. Regular Meeting: 11/20/2024

with amendments **1st Motion:** MPT Holguin

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes
Trustee Herrera	YES NO	

7. CONSIDERATION AND ACTION

- a.** Consideration and Action to approve Task Order No. 112624 regarding San Andres Dr. Street Repair utilization Grant 24-I3279, **Presented by the Project Coordinator. (POSTPONED)**

- b. Consideration and Action to approve Task Order No. 112724 regarding Various Street Repairs utilization Grant 23-H3318 and the Mill Levy, **Presented by the Project Coordinator.**

(POSTPONED)

- c. Consideration and Action to approve the disposal of obsolete inventory of three (3) inoperable 2009 Crown Victoria police vehicles to RG Pick a Part, **Presented by Lt. Guerrero.**

Officer Allen, with the assistance of Lieutenant Guerrero, presented this item regarding three inoperable police units and informed the Board that the funds obtained from their disposal would be allocated for vehicle maintenance. Officer Allen explained that the only local wrecking yard willing to accept the vehicles and handle their removal was RG Pick-A-Part, which offered up to \$400 per vehicle. Trustee Garcia inquired whether all safety equipment and city decals would be removed prior to disposal, to which Officer Allen assured the Board that these measures would be taken.

1st Motion: Trustee Garcia

2nd Motion: Trustee Barreras

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

4-0 Vote, Motion Passes.

Trustee Barreras YES NO

Trustee Herrera YES NO

- d. Consideration and Action to approve the annual Open Meetings Act Resolution, **Presented by the City Clerk.**

The City Clerk presented the Annual Open Meetings Act and the minor changes proposed and further requested direction on weather to have the first meeting of the new year since the falls on New Years Day, an observed federal holiday. Motion was made to eliminate the

Motion to adjust the schedule to eliminate the first meeting of the new year.

1st Motion: Trustee Herrera

2nd Motion: Trustee Barreras

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

4-0 Vote, Motion Passes.

Trustee Barreras YES NO

Trustee Herrera YES NO

1st Motion: Trustee Barerra

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

4-0 Vote, Motion Passes.

Trustee Barreras YES NO

Trustee Herrera YES NO

- e. Consideration and Action to approve the Holiday Calendar for Year 2025, **Presented by the City Clerk.**

The City Clerk presented the proposed annual staff holiday schedule, which mirrored the dates from the previous year and included 14 holidays. MPT Holguin requested that Holiday #9 to simply read "Indigenous People's Day" and proposed the removal of both the "Day After Christmas" and the "Day After Thanksgiving" from the schedule. He also suggested the following addition: "Whereas the City shall remain open and fully staffed during business hours and shall not close early under any circumstances. Any time off taken by employees outside of the approved holiday calendar must be deducted from PTO or will result in unpaid leave. Whereas, if City administration wishes to close early, prior approval from the Governing Board is required, thereby eliminating the use of executive orders for this purpose." MPT Holguin emphasized that the primary issue with executive orders is the lack of sufficient public notice. The City Clerk, with consensus from the City Attorney, clarified that the Employee Handbook provides for 13 paid holidays, and the Board must adhere to this policy. The

Board reached a consensus to review and revise the Employee Handbook at a later date to address these concerns. Additionally, the City Attorney suggested establishing a formal protocol to define when and how executive orders may be used. Although MPT Holguin's motion was seconded by Trustee Garcia, it was later retracted. The holiday schedule for 2025 was ultimately approved as presented, apart from the removal of the "Day After Thanksgiving."

To remove #12 1st Motion: Trustee Barreras 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	3-1 Vote, Motin
Trustee Barreras	YES NO	
Trustee Herrera	YES NO	

f. Consideration and Action to approve payment for Translation Services in the amount of \$735.68 utilizing GL 101-14-62400, **Presented by the City Clerk.**

1st Motion: Trustee Barreras 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	

8. CLOSED SESSION

a. NOTICE IS HEREBY GIVEN that the City of Antony Board of Trustees will meet in executive session Pursuant to NMSA 1978, Section 10-15-1(H)(2) to discuss limited personal matters regarding the hiring of a Head Librarian.

1st Motion: Trustee Barreras 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes at 6:56pm
Trustee Herrera	YES NO	

b. Return to Open Session

1st Motion: Trustee Barreras 2nd Motion: MPT Holguin

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes 7:18pm
Trustee Herrera	YES NO	

9. CONSIDERATION AND ACTION

a. Consideration and Action to approve Vanessa Peay as the Head Librarian, **Presented by HR.** MPT Holguin motioned to not approve Vanessa Peay and offer the position to Matthew Grubaugh, if he unable to or unwilling the position must be offered to Michelle Martinez.

1st Motion: MPT Holguin 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	

Original 1st Motion: Trustee Barreras Was not seconded motion died.

10. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Herrera: NONE

Trustee Barreras: NONE

Trustee Garcia: Asked about the construction at Adams Park, specifically the parking being torn away.

MPT Holguin: Requested a resolution for the City Attorney regarding the policies and procedures for the sort of reporting the attorney will provide to the board.

Mayor Murilo: Advised the public that the ADA Doors were fixed in response to a complaint submitted. The City Clerk requested the regular meeting scheduled for December 18th be moved to December 19th, the City Attorney advised to be posted as a special meeting.

11. ADJOURNMENT

1st Motion: Trustee Barreras

2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin **YES** NO
Trustee Garcia **YES** NO
Trustee Barreras **YES** NO
Trustee Herrera **YES** NO

4-0 Vote, Motion Passes at 7:40pm.



Diana Murillo

Diana Murillo, Mayor

{Seal}

Attest: *KOA*

Karla Oropeza, City Clerk

12/4/2024



City of Anthony
Regular BOT Meeting

Public Comments, please sign in. THANK YOU ☺

Comments are limited to 3 minutes per person.

1. Mattha Gutierrez

2. Adrian Peroz

3. _____

4. _____

5. _____