

Court Chambers
820 Highway 478
Anthony, NM 88021

City of Anthony, NM
Board of Trustees: Workshop
MINUTES
Monday, October 28th, 2024
6:30PM

Diana Murillo, Mayor
Gabriel I. Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

**Please join TEAMS meeting from
your computer, tablet or
smartphone.**

Meeting ID: 253 170 168 369
Passcode: 9xzomP

**You can join meeting using your phone
by dialing.**

United States: +1 (469)312-8116
Access Code: 951 097 464#

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. CALL TO ORDER by Mayor Diana Murillo

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL	Present:	MPT Gabriel I. Holguin	YES	NO
		Trustee Jose Garcia	YES	NO
		Trustee Daniel Barreras	YES	NO
		Trustee Fernando Herrera	YES	NO
		Mayor Diana Murillo	YES	NO
		Quorum Established	YES	NO

Traducción del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. APPROVAL OF AGENDA ORDER

1st Motion: Trustee Barreras

2nd Motion: Trustee Hererra

Roll Call Vote:

MPT Holguin	YES	NO
Trustee Garcia	YES	NO
Trustee Barreras	YES	NO
Trustee Herrera	YES	NO

4-0 Vote, Motion Passes.

5. DISCUSSION

- a.** Discussion on establishing the In-House Counsel Hiring Committee standards and procedures, ***Presented by MPT Holguin.***

MPT Holguin wanted to take the opportunity to establish a timeline for upcoming interviews for the position. Discussions included guidelines on permissible questions for applicants and whether the interview committee would use pre-generated questions or who would be responsible for their creation. The HR Director outlined the standard hiring process, which was ultimately agreed upon as the approach to follow. Additionally, the HR Director expressed concerns such as the absence of a dedicated budget for the position and discrepancies in the job description. It was recommended that a budget adjustment be approved to allocate funds for the role before proceeding with hiring, a measure the trustees supported due to the urgent need for legal counsel to mitigate potential liabilities. Trustee Garcia suggested reassigning unused funds from the police department, as discussed in the previous meeting, or from other unfilled positions. Regarding legal counsel, the HR Director emphasized the need to retain an attorney promptly to review the Urgent Care Agreement and prevent any loss of funds. To expedite this, it was proposed to temporarily suspend finance policies, allowing the HR Director to secure an attorney without having to follow the strict policies. It was decided that Trustee Garcia and MPT Holguin along with the Mayor and the HR Director will be part of the hiring committee.

6. ADJOURNMENT

1ST Motion: Trustee Barreras

2nd Motion: Trustee Hererra

Roll Call Vote:

MPT Holguin	YES	NO
Trustee Garcia	YES	NO
Trustee Barreras	YES	NO
Trustee Herrera	YES	NO

4-0 Vote, Motion Passes at 7:26pm.



Diana Murillo, Mayor

{SEAL}

Attest:



Karla Oropeza, City Clerk