

Court Chambers
820 Highway 478
Anthony, NM 88021

City of Anthony, NM
Special Board of Trustees Meeting
MINUTES
April 29th, 2024

Diana Murillo, Mayor
Gabriel I Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

You can join meeting using your phone

by dialing.
United States: +1 (469) 312-8116
Phone Conference ID: 448 545 767#

5:30PM

Please join the meeting from your computer, tablet or smartphone.

Meeting ID: 287 255 546 278
Passcode: A9EhCp

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. CALL TO ORDER by Mayor Diana Murillo

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present:	MPT Gabriel I. Holguin	YES	NO
	Trustee Jose Garica	YES	NO
	Trustee Daniel Barreras	YES	NO
	Trustee Fernando Herrera	YES	NO
	Mayor Diana Murillo	YES	NO
	Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. APPROVAL OF AGENDA ORDER

Approved with amendment to wording of Item 5b.

1st Motion: MPT Holguin **2nd Motion:** Trustee Gacia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO
Mayor Diana Murillo	YES	NO

4:0 Vote, Motion Passes

5. DISCUSSION

- a. City Finances, Signatories, and removal of signatories' processes, **Presented by MPT Holguin.**

MPT Holguin expressed the confusion regarding the process of adding and removing signatories, so to avoid future misunderstandings he makes a motion to have a Special Meeting to remove Previous City Manager Mario Infante as a signatory for the City of Anthony, and replace it with Mayor Diana Murillo, City Clerk Karla Oropeza, and MPT Gabriel I. Holguin as well as a correspondence to formally come to the board. HR and Procurement clarified that after the board approved the new signatories, emails were sent to finalize the process. MPT Holguin requested that for future occurrences, more communication between staff and board members will take place.

1st Motion: MPT Holguin **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO

Trustee Daniel Barreras	YES	NO	4:0 Vote, Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

- b. Discussion on the professional services agreement between the City of Anthony and the contracted City Attorney with possible action afterward, **Presented by MPT Holguin.**

MPT Holguin highlighted the Terms and Conditions of Termination with respect to the City Attorney Contract. He thought it would be best for this professional services agreement to go out to bid, or rebid, to continue their services for the City of Anthony. He recommended that it be put up to bid by this Friday and be updated by Procurement until it is completed by the first Wednesday of June as it would give enough time to formally place a Letter of Termination. HR and Procurement officer clarified that there were bids placed and there were no unlawful actions regarding the process of hiring professional legal services. MPT Holguin made a motion to put out to bid the professional services agreement for contracted city attorney to be posted by Friday of this week and have updates by procurement to be finalized by the first meeting of June.

1st Motion: MPT Holguin 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	3:1 Vote, Motion Passes
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

6. CONSIDERATION AND ACTION

- a. Consideration and Action to approve Resolution 2024-013 acknowledging Fiscal Year 2023 Audit results, **Finance Director.**

1st Motion: Trustee Barreras 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO
Mayor Diana Murillo	YES	NO

MPT Holguin stated that some of the findings in the 2023 Audit results were regarding the Open Meetings Act, interim manager placement process, order of agenda meetings, budget workshop resolution compliance, etc. Within the whole Audit there were seven findings that have been submitted to the state and the vote is to approve the findings and reconciliation will be done after the findings are passed. The Finance director mentioned that a finding that has been reoccurring had to do with the software being used. Staff and board reiterated that their main goal is to minimize the findings and take all possible action to reduce the number of findings.

7. ADJOURNMENT at 6:38 pm

1st Motion: Trustee Barreras 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO
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Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO
Mayor Diana Murillo	YES	NO

4:0 Vote, Motion Passes




Diana Murillo, Mayor



Karla Oropeza, City Clerk