

Court Chambers
820 Highway 478
Anthony, NM 88021

City of Anthony, NM
Regular Board of Trustees Meeting
MINUTES

Wednesday, April 3rd, 2024

6:00PM

Diana Murillo, Mayor
Gabriel I. Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

**You can join meeting using your phone
by dialing.**

United States: +1 (469) 312-8116
Access Code: 655-100-629#

**Please join TEAMS meeting from your
computer, tablet or smartphone.**

[Meeting ID: 240 801 948 454](#)
[Passcode: iQg6a2](#)

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. CALL TO ORDER by Mayor Diana Murillo

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO
Mayor Diana Murillo	YES	NO
Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. APPROVAL OF AGENDA ORDER

1st Motion: MPT Holguin

2nd Motion: Trustee Garica

Roll Call Vote:

MPT Holguin	YES	NO	
Trustee Garcia	YES	NO	3:0 Vote, Motion Passes
Trustee Barreras	YES	NO	
Trustee Herrera	YES	NO	

5. PUBLIC COMMENTS (3-minute limit per person)

- Adrian Perez
- Cecilia Acosta
- Maria Florez
- Martha Guitierrez
- Margarita Medrano

6. PRESENTATION

a. Dos Lagos Letter of Interest for Housing Development, **Presented by NAI 1st Valley. Postponed.**

7. APPROVAL OF MINUTES *Minutes were approved with Amendments on Item 7b*

1st Motion: MPT Holguin

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES	NO	
Trustee Garcia	YES	NO	3:0 Vote, Motion Passes
Trustee Barreras	YES	NO	
Trustee Herrera	YES	NO	

a. Workshop- 03/20/2024

b. Regular Meeting- 03/20/2024

8. CONSIDERATION AND ACTION

a. Consideration and Action to approve a resolution authorizing budget adjustment for the 3rd quarter of the 2023-2024 Fiscal Year, **Presented by the Finance Director.**

1st Motion: Trustee Garcia

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	3:0 Vote, Motion Passes
Trustee Barreras	YES NO	
Trustee Herrera	YES NO	

Finance Director refreshed the boards memory on key takeaways from the Budget Workshop like projecting less in revenues, needing to increase expenditures, cap equipment, penalties, charges, as well as projects and funds that the city has received throughout the fiscal year. He pointed out the City's surplus as of the end of February was one million dollars, upon completion of the quarter a finalized report will be sent out.

b. Consideration and Action to approve the 2022 State of New Mexico GO Bond grant agreement for the Anthony Public Library, **Presented by the Head Librarian.**

1st Motion: Trustee Garcia

2nd Motion: MPT Holguin

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	3:0 Vote, Motion Passes
Trustee Barreras	YES NO	
Trustee Herrera	YES NO	

Head Librarian explained the potential use of the GO Bond grant including library furniture, fixtures, library equipment, supplemental library resources such as print and electronic resources, and purchase and installation for internet equipment and infrastructure. In the past, these services were used for eBook subscriptions, as well as purchases of computer lab equipment and furniture. MPT Holguin requested clarification on the reimbursement process which was explained as follows: the city will receive \$43,000 which are reimbursement based, the library will make purchases and provide evidence of those purchases to the State Library for them to reimburse the city.

c. Consideration and Action to approve the participation in the New Mexico Department of Transportation Project Fund for the construction and construction administration of Church Street Phase II, **Presented by the Projects Coordinator.**

1st Motion: MPT Holguin

2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	3:0 Vote, Motion Passes
Trustee Barreras	YES NO	
Trustee Herrera	YES NO	

Projects Coordinator went over the resolution that is going to be for Church St. Phase two. This resolution approves the city to participate and has \$112,798.51 as an available matching component which is 5%. It was clarified that Phase two includes Clark to Ruth. Projects Coordinator added in response to Trustee Garcia that a determinant of the streets for Phase three rely on the funding received.

d. Consideration and Action to approve the hiring of a part-time court clerk, **Presented by HR.**

1st Motion: Trustee Garcia

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	abstained.
Trustee Garcia	YES NO	3:0 Vote, Motion Passes
Trustee Barreras	YES NO	
Trustee Herrera	YES NO	

HR Representative requested for the board's approval for a part-time court clerk since the department has not had a clerk since January 2024. MPT Holguin requested clarification if the pay would remain as it was budgeted, to which the HR Representative responded that it would stay the same with a starting pay of \$14.50 an hour as budgeted.

9. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Herrera: Trustee Herrera requested an update on the IT Position and whether someone had been hired after its approval. The HR Representative stated that the position has been filled, all paperwork had been filed and she would start working the following week. He requested that all department heads present their budgets to the governing body for their review. He also expressed his concern for the lighting of the city, specifically the light requested at the walking trail by Dos Lagos and Fourth Street. Mayor Murillo reassured Trustee Herrera and the board that the request has been submitted to El Paso Electric along with any other request. Mayor Murillo stated that eight or nine would be added, and three would be fixed all throughout Anthony. Chief Ordonez expressed that Fourth Street is a target area for graffiti and requested on behalf of the Police Department to have that street lit. Trustee Herrera also requested lighting for Little Adam's lighting. Mayor Murillo responded, those lights were also being worked on. Trustee Herrera requested a designated person to run the meetings in the absence of City Clerk.

Trustee Garcia: Trustee Garcia urged the board to consider whether they would repeal the position of City Manager considering the City Managers Contract is up April 9th. He hopes that decision will be made soon. He expressed his support for the gymnasium for the youth. He asked when the final phase for that project will be done, Projects Coordinator responded that she would have to get back to him for additions to the facility alongside the board. He mentioned the Summer Internship Program offered by Dona Ana County and encouraged the youth to apply for that internship.

MPT Holguin: MPT Holguin mentioned that Gadsden ISD is holding a Parent Institute on the 10th between 8:30-2:30 for their Language, Equity, and Culture Arts department. He expressed his excitement about breakfast, lunch, among other resources. Multiple influential speakers will be there to speak on the topic of "Identity, Community, and Empowerment". He also mentioned the Peter Piper Fundraiser for Teacher of the Year, encouraging residents to participate. MPT Holguin requested that the City Manager fulfill his contract and attend meetings in person. The City Manager was not present either personally or virtually since his 21-day notice of resignation. MPT Holguin asked how many hearings it would take to repeal an ordinance which is 14 days prior to the vote. He requested a Special Meeting for the following week to discuss ratifying Resolution 2023-037 which is the Holiday Schedule, in hopes to prevent closing the city more than needed. MPT Holguin also requested the urgency to have the employee handbook amended. A special meeting for the 11th at 6:00pm discussing the items: Ratification of resolution 2023-007, the city of Anthony Holiday Schedule, Employee Handbook, and amendment to Resolution to 2017-008.

1st Motion: MPT Holguin

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	3:0 Vote, Motion Passes
Trustee Barreras	YES NO	
Trustee Herrera	YES NO	

10. ADJOURNMENT

1st Motion: MPT Holguin

2nd Motion: Trustee Garica **Roll Call Vote:**

MPT Holguin YES NO
Trustee Garcia YES NO
Trustee Barreras YES NO
Trustee Herrera YES NO

3:0 Vote, Motion Passes



A handwritten signature in black ink, appearing to read "Diana Murillo", written over a horizontal line.

Diana Murillo, Mayor

A handwritten signature in blue ink, appearing to read "M Chavez", written over a horizontal line.

Maribel Chavez, Assistant City Clerk